



Mount Ephraim Baptist Church

610 Largo Road | Upper Marlboro, Maryland 20774

Joseph A. Gilmore, Sr., Organizer † Joseph A. Gilmore, Jr., D.Min., Pastor

Dear Exhibitor:

The Scholarship Ministry of the Mount Ephraim Baptist Church invites you to participate in our *Holiday Gift Show Extravaganza and Bake Sale* on **Saturday, December 8, 2018** at the Mount Ephraim Baptist Church, 610 Largo Road, Upper Marlboro, Maryland 20774.

The show and sale will be open to holiday shoppers in the multipurpose room from **10:00 AM to 4:00 PM**. Exhibitor set-up is scheduled from 8:00 AM to 9:45 AM. Please arrive promptly for check-in and space assignment. One (1) rectangular table (4' x 8') and two (2) chairs will be provided by the church upon receipt of the \$50 vendor's fee. An extra table may be reserved for an additional fee of \$50.00.

Please review the conditions below, sign the attached contract and return a copy of contract along with your total payment to: Mount Ephraim Baptist Church, 610 Largo Road, Upper Marlboro, MD 20774.

(Checks should be made payable to the Mount Ephraim Baptist Church: Attention Scholarship Ministry)

Conditions of contract:

- Exhibitor agrees to occupy assigned space defined as 1 rectangular table (4' x 8') with 2 chairs and extra table for additional \$50, if desired and reserved by vendor registration deadline
- Exhibitor will provide her/his own table covers
- Exhibitors shall **only sell new or handmade items**. (This is not a yard sale or flea market!) No food products are allowed for sale.
- Exhibitor shall keep space in good order and will not damage walls, tables or fixtures in exhibit areas. All vendor areas will be inspected at the close of the show.
- Exhibitors may not share or sublet the reserved space or reassign this contract without prior approval of the Mount Ephraim Baptist Church Scholarship Ministry. If approved, a new signed contract shall be required from each exhibitor.
- Mount Ephraim Baptist Church shall not be responsible for any loss, theft or damage of vendor merchandise during show hours.
- Exhibitor is responsible for transporting merchandise to and from exhibit space
- Exhibitors will be responsible for collecting their own sales tax

For further information please contact: Daisy Carr at 301-262-9572 (home) or church office 301-808-1584

The Scholarship Ministry thanks you for supporting our Holiday Gift Show Extravaganza and Bake Sale. We look forward to seeing you in December 2018!

Sincerely,

The Mount Ephraim Scholarship Ministry
Joseph A. Gilmore, Jr., D.Min., Pastor

Organized January 15, 1984

office: 301.808.1584 | fax: 301.808.3243 | web: www.mountephrain.org

What shall we then say to these things? If God be for us, who can be against us? - Romans 8:31



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EXHIBITOR CONTRACT

The Mount Ephraim Baptist Church and the Scholarship Ministry are hereby released from any responsibility or liability for damages, injury and/or loss to any person or goods from any cause and further agrees to indemnify the organization against any and all claims for damage, injury and/or loss arising out of, or in connection with the use of the facility or goods in this show or the sale of any merchandise by the exhibitor.

Exhibitor agrees to comply with all the laws of the State of Maryland and federal rules and regulations and will be responsible for collecting their own sales tax.

Exhibitor Name: _____

Business Name: _____

Address: _____

City, State, Zip Code: _____

Telephone # Home: _____ **Business/Cell:** _____

Email Address: _____

Type of Merchandise for Sale*: _____

(* All items for sale must be new or handmade)

I agree to all to comply with all conditions of this contract.

Artist/Vendor Signature: _____ **Date:** _____

Please Check Appropriate Box(es) Below:

- Vendor Fee \$50 (Includes 1 table and 2 chairs)
- Extra Table(s) \$50 (each)
- Total Fee \$ _____

Make check payable to: Mount Ephraim Baptist Church/Attention: Scholarship Ministry

Mail contract and payment no later than November 1, 2018 to:

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